**Weekly Report**

**dd/mm/yyyy – dd/mm/yyyy**

Group ID: 9

Project Name Monen

Prepared by: **Nguyen Nhat Quang**

Team members:

21127151 – **Nguyen Nhat Quang** *Project manager*   
21127306 – **Huynh Dang Khoa** *Developer*   
21127629 – **Tran Minh Khoa** *Designer*  
21127306 – **Phung Quang Minh Huy** *Business Analyst*

# Achievements since last week:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **STT** | **Description** | **Due Date** | **Responsibility** | **%Complete** |
| 1 |  |  | NNQuang | 100% |
| 2 |  |  | HDKhoa | 100% |
| 3 |  |  | TMKhoa | 100% |
| 4 |  |  | PQMHuy | 100% |

# Issues and impacts:

1. A review of the report will be carried out by the QA department prior to the report being presented to the Sponsor. (Responsible: NKHuy, Action date: Sep 17th, 2014)

# Next week's goals:

|  |  |  |  |
| --- | --- | --- | --- |
| **STT** | **Description** | **Due Date** | **Responsibility** |
| 1 |  |  | NVVu |
| 2 |  |  | NKHuy |
| 3 |  |  | NDHuy |
| 4 |  |  |  |